

## JOB DESCRIPTION

|                      |                                                                                                                                                                                                                                              |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>JOB TITLE</b>     | <b>Senior Accountant (m/f/d)</b>                                                                                                                                                                                                             |
| <b>DEPARTMENT</b>    | Finance                                                                                                                                                                                                                                      |
| <b>REPORTING TO</b>  | Director Global Accounting                                                                                                                                                                                                                   |
| <b>LOCATION</b>      | Bexbach, Germany                                                                                                                                                                                                                             |
| <b>HOURS OF WORK</b> | 40 hours / week                                                                                                                                                                                                                              |
| <b>JOB PURPOSE</b>   | To ensure accurate financial accounting, statutory compliance and timely preparation of monthly and annual financial statements while supporting efficient financial processes and reliable management reporting across the KD Pharma Group. |

## KEY RESPONSIBILITIES

- Independently prepare monthly financial statements and annual financial statements in accordance with German IFRS (HGB)
- Perform monthly analysis of the balance sheet and profit & loss statement, identifying and resolving discrepancies
- Operational responsibility for the accounting of the national and international companies under your supervision
- Independently record all business transactions in the general ledger, accounts receivable, and accounts payable (MS Navision, Business Central, DATEV)
- Prepare accruals and provisions
- Manage fixed asset accounting, including depreciation runs
- Perform closing entries as part of monthly and annual closing activities
- Independently conducting intercompany reconciliations
- Prepare management reports and financial analyses
- Point of contact for sales tax issues and assisting with the preparation of sales tax returns
- Continuously optimize accounting processes and structures, including documentation and ongoing process improvement
- Act as the main contact for external auditors and tax advisors

## QUALIFICATIONS & EXPERIENCE

- Completed commercial apprenticeship with additional training as a certified accountant (IHK), or alternatively, a tax clerk with several years of experience in preparing monthly and annual financial statements in accordance with the German IFRS (HGB), or a comparable qualification
- At least five years of solid professional experience in accounting, particularly in the preparation of monthly and annual financial statements under HGB
- Experience working with ERP systems and strong MS Office skills; knowledge of DATEV Accounting is an advantage
- Sound knowledge of German IFRS (HGB) and German VAT legislation

- Structured, independent, and reliable working style combined with strong organizational, communication, and teamwork skills
- Good command of English is required

## WHAT WE OFFER

- A varied, diverse, and challenging role with a high level of personal responsibility
- Comprehensive on-the-job training within a committed and experienced team
- Individual career development and growth opportunities in an internationally operating company
- Competitive salary including additional benefits such as Christmas and vacation bonuses
- Company pension scheme
- Free water and coffee
- Company products at employee prices
- Company events.

We offer you a varied role in an innovative company with flat hierarchies and short decision-making paths. You will have the opportunity to continuously further your education and expand your skills in a dynamic environment.

Join us and help shape the future of Finance at KD Pharma and make a real difference in enabling our business and manufacturing. We look forward to receiving your application at [hr@kd-pharma.com](mailto:hr@kd-pharma.com).